

Reply should be addressed to the
Chief Staff Officer (P&A)

Headquarters
Western Naval Command
New Command Post Bldg
Shurji Vallabhdas Marg
Ballard Estate, Near Tiger Gate
Naval Dockyard
Mumbai 400023

Quoting CS(II)/3300/WNC/DR/N-I/RB-D

2015

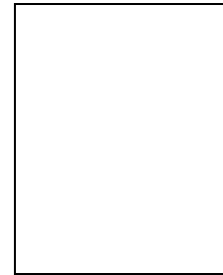
Name Middle Name Surname
(Roll No. _____ (category/caste _____))
Complete Address
Pin Code

RECRUITMENT OF TRADESMAN MATE (MTS INDUSTRIAL)

Sir/Madam

1. With reference to your application for the post of **Tradesman Mate(MTS Industrial)** you are requested to report for recruitment test at **0830 hours as per the date mentioned against roll numbers** at the following address:-

**Command Gymnasium
"KOHLI STADIUM"
Navy Nagar, Colaba
Mumbai 400 005**



**Bus Route:- From Churchgate Railway Station – Bus No, 137 } Navy Nagar
From CST Railway Station- Bus No. 3, 11, & 125 } Bus Stop**

Roll No. 0001 – 2500 : Date 30 Mar 15

Roll No. 2501 – 5000 : Date 31 Mar 15

Roll No. 5001 – 7067 : Date 01 Apr 15

2. A competitive qualifying physical test will be held on 30, 31 Mar 2015 & 01 Apr 2015 you have to make your own arrangement regarding Boarding/Lodging:-

- (a) Running
- (b) Push-ups
- (c) Sit-ups

3. Printout of this letter should be brought in original along with you. This will be treated as Admit Card to the Recruitment venue otherwise you will not be permitted to the Recruitment Test.

4. You should be in possession of the following items for the recruitment test failing which your candidature would be treated as cancelled :-

- (a) Call letter/Admit Card
- (b) Water Bottle
- (c) One Photo Identity Card such as Adhar Card, Driving License, Passport, Voter I. Card etc along with admit Card/Call letter
- (d) Employment Exchange Registration number if any.
- (e) Photo copy of Certificate of Educational qualifications.
- (f) Photocopy of Valid Caste certificate if applicable.
- (g) Photo copy of School Leaving Certificate/Date of birth certificate
- (h) PT Dress with PT Shoe (for qualifying physical test):

5. **Important Instructions:-**

- (a) Your Candidature to the Recruitment Test is provisional subject to being found eligible in all respects.
- (b) Mobile Phones, Calculators or any of IT gadgets are not allowed inside the premises/precincts where the recruitment test is being conducted.
- (c) You have to make your own arrangements for boarding and lodging etc for the Recruitment Test and date, time and venue for the candidates provisionally selected for further examination would be intimated subsequently on the website **www.irfc-nausena.nic.in**
- (d) Companion, if any, would not be allowed at the venue or in its proximity. It is therefore, advised not to bring any companion.
- (e) Candidates are advised not to bring any valuable/costly items to the recruitment test as safe keeping of the same cannot be assured. This Headquarters will not be responsible for any loss in this regard.
- (f) Candidates should check admit card carefully and bring the discrepancies, if any to the notice of the Invigilator before the examination.
- (g) You are directed to undertake the recruitment test at your own risk i.e. after verifying that you fulfill the qualifications in the advertisement and admission to the test is purely provisional.
- (h) Details of provisionally selected candidates for the next stage will be hosted at the irfc website.
- (j) The candidate must note that the Headquarters takes up the verification of eligibility condition i.e. age, education qualification etc with reference to original documents only those candidate who qualify in the recruitment test. Unless the candidature is formally confirmed by this Headquarters it continues to be "provisional".
- (k) Ineligibility detected at any stage before or after the Test would render the candidature as rejected.
- (l) The candidate must abide by the instructions and such further instructions as may be given by Invigilator of the recruitment test. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the recruitment test and/or such other punishment as the competent may deem fit to impose.
- (m) You will be expected to maintain discipline inside premises, failure to which, you will be disqualified from the examination.

6. Please also note that if you fail to attend on the date and time indicated above, your candidature will be treated as cancelled.

7. Call letter is computer generated and no signature is required.

For Chief Staff Officer (P&A)