

SRO 51/2013

New Delhi, the 19th July, 2013

S.R.O. 51.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the Group 'C' (Electronic Data Processing Posts) Recruitment Rules, 1996, in so far as they relate to Data Entry Operator Grade 'C', except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Group 'B' Electronic Data Processing posts in Integrated Headquarters, Ministry of Defence (Navy) namely:—

1. **Short title and commencement.**—(1) These rules may be called the Integrated Headquarters, Ministry of Defence (Navy) Group 'B' Non-Gazetted, (Electronic Data Processing Posts) Recruitment Rules, 2013.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification, pay band and grade pay/scales of pay.**—The number of the posts, their classification, pay band and grade pay/scales of pay attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

3. **Method of recruitment, age limit, other qualifications, etc.**—The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.**—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Pay Band and Grade Pay/Pay Scale	Whether selection post or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Data Entry Operator Grade 'C'	08* (2013) *Subject to variation dependent on workload	General Central Service, Group 'B' Non-Gazetted, Non-Ministerial	Pay Band-2, Rs. 9300—34,800 plus Grade pay of Rs. 4200	Selection	Not Applicable

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Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
(7)	(8)	(9)
Not applicable	Not applicable	Not applicable
Method of recruitment, Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	
(10)	(11)	
By promotion failing which by deputation	<p>Promotion : Data Entry Operator Grade 'B' with six years regular service in the pay scale of Rs.5200-20200 with the Grade Pay of Rs.2800 in Pay Band-I rendered after appointment thereto on regular basis.</p> <p>Note 1 : The eligibility service shall continue to be three years for persons holding the feeder posts of Data Entry Operator Grade 'B' on regular basis on the date of notification of these rules.</p> <p>Note 2 : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Note 3 : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January 2006, the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendations of the Pay Commission.</p> <p>Deputation : (A) Officers of the Central/State Government/ Union Territories:</p> <p>(i) holding analogous posts on regular basis in the parent cadre/department; or</p> <p>(ii) with six years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5200-20200 with Grade Pay of Rs. 2800 in Pay Band-I or equivalent; or</p> <p>(iii) with ten years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5200-20200 with Grade Pay of Rs. 2400 in Pay Band-I or equivalent, and</p>	

(11)

(B) possessing following educational qualification and experience:—

(i) passed 10+2 or Senior Secondary Level examination from a recognised institute.

(ii) possessing 'A' level certificate of proficiency in computer programming or data base management from Department of Electronics Accredited Computer Courses (DOEACC) recognized institute.

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 3 : For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January 2006, (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended), shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale, is the normal replacement grade without any upgradation.

If a Departmental Promotion Committee exists, what is its composition

(12)

Circumstances under which Union Public Service Commission is to be consulted in making recruitment.

(13)

Group 'B' Departmental Promotion Committee (for considering promotion) :

1. Officer of the rank of Commodore or Civilian Officer of equivalent rank of respective Command Headquarters

—Chairman

2. Two Officer of the rank of Commander or Civilian Officer of equivalent rank of respective Command Headquarters

—Members

Consultation with Union Public Service Commission necessary while appointing an officer on deputation.

[F.No. CP/NG/2830/GP-B/EDP/RR/241/13/D(Appts)]

DALPAT SINGH, Under Secy.