

DIRECTOR GENERAL NAVAL PROJECT VISAKHAPATNAM-14**NOTICE INVITING TENDER (NIT)**

1. A tender is invited for the work as mentioned in Appendix 'A' to this Notice Inviting Tender (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work cost more or less, tenderer/ bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid Appendix 'A'.
3. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender form the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
4. Normally, consultants whose names are in the DGNP (V)/ MES approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender/bid but in case of term contracts, consultants of categories may tender/bid. In case, where the tender amount is in excess of the financial limit of the consultant and the Accepting Officer decides to accept the tender/bid, in which event the tenderer/ bidder would be required to lodge Additional Security Deposit as notified by the Accepting officer in terms of Conditions of contract. consultants whose names are on the DGNP (V)/ MES enlistment list and who have deposited Standing Security and have executed Standing Security Bond may also tender/bid without depositing Earnest Money along with the tender/bid submitted by such a tenderer/bidder is accepted, the consultant will be required to lodge with the controller of defence accounts concerned the amount of 'Individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, falling with this sum will be recovered from 1st RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the consultant. Not more than one tender/bid shall be submitted/uploaded by one consultant or one firm of consultants. Under no circumstances will a father and his son[s] or other close relations who have business dealings with one another will be allowed to tender/bid for the same consultant as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. **The Deputy Director General and Chief Engineer**, Office of the Director General Naval Project, Naval Base Post, Visakhapatnam – 530 014 will be the Accepting Officer here-in-after referred to as such for the purpose of this contract..
6. The Technical Bid and Financial Bid (**Cover-1 and Cover-2**) shall be uploaded by the tenderer/ bidder on or before the date & time mentioned in NIT. A scanned copy of DD with enlistment/approved details/documents shall be uploaded as **Cover-1** ('T' bid) of the tender/bid on e-tendering portal. DD is refundable in case T bid is not accepted resulting in non-opening of 'Q' bid. The applicant consultant shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Government whatsoever on this account.
7. Tender form and conditions of contract and other necessary documents shall be available on www.defproc.gov.in web site for download and shall form part of contract agreement in case the tender/bid is accepted.

NOTICE INVITING TENDER (Contd...)

8. In case of consultant who has not executed the Standing Security Bond, the **Cover-1** shall be accompanied with by Earnest Money of amount as mentioned in Appendix 'A' in the form of deposit at call receipt in favour of DGNP (V) (see Appendix 'A') by a scheduled Bank or in receipted treasury challan the amount being credited to the revenue deposit of the DGNP (V) (see Appendix 'A').
9. A consultant who is not approved for the area in which the work lies but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security Bond may bid without depositing earnest money along with the tender, but if the Accepting officer accepts the tender/bid, the consultant will be required to lodge with the Controller of Defence Accounts concerned the amount of 'Individual security deposit; within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1st RAR payment or from the first final bill in the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the consultant.
10. A consultant who has executed Standing Security Bond but not corresponding to the appropriate Class as mentioned above, shall lodge with the Accepting Officer, Additional Security Deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender/bid, failing which this sum will be recovered from the first RAR payment or from the first Final Bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the consultant. However, in case where any payment is made to the consultant within thirty days of the receipt by him of notification of acceptance of tender/bid, the amount of additional Security Deposit shall be recovered from such payment.
11. The DGNP (V) will return the Earnest Money wherever applicable to all unsuccessful tenderers/ bidders by endorsing an authority on the deposit-at-Call receipt for its refund, on production by the tenderer, bidder a certificate of the Accepting Officer that a bonafide tender/bid was received and all documents were returned.
12. The DGNP (V) will either return the Earnest Money to the successful tenderer/bidder by endorsing an authority on the deposit-at-call receipt for its refund on receipt of an appropriate amount of Security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.
13. Copies of the drawings and other document pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the consultant will also be available for inspection by the tenderer /bidder at the office of Accepting Officer and concerned GE during working hours.
14. The tenderers/bidders are advised to visit the site of work by making prior appointment with **GE(Wks)1** who is also the Executing Agency of the work (see appendix 'A'). The tenderers/ bidders are deemed to have full knowledge of all relevant documents, samples, site etc. whether they have inspected them or not. **The consultant should examine site conditions and all factors requiring timely completion while bidding.**
15. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.

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16. The uploading of bid implies that bidder has read this notice and the Conditions of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors having bearing on the execution of the work.
17. Tenderers/ bidders must be in possession of a copy of the MES Standard Schedule of Rates (see Appendix 'A') including amendments and errata thereto.
18. Invitation for e-tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/bidder, even of approved consultants of appropriate class, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant/bidder. 'T' bid validation shall be decided by the Accepting Officer based on, inter alia, capability of the firm as per criteria given in Appendix 'A' to this NIT. The applicant consultant/bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the www.defproc.gov.in website. The applicant consultant/ bidder if he so desires may appeal to DGNP Visakhapatnam with copy to the Accepting Officer before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) i.e. DGNP, Visakhapatnam shall be final and binding. The consultant/ bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
19. The Accepting Officer reserves the right to accept a tender submitted by a public Undertaking, giving a price preference over other Tender(s)/bids which may be lower, as are admissible under the Government Policy No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.
20. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.
21. This notice of tender will be available on website www.indiannavy.nic.in and www.mes.gov.in.
22. This **Notice Inviting Tender (NIT)** including Appendix "A" and Annexure-I shall form part of the contract.

Signature of consultant
Date:

(C Venu)
Addl. Asst. Director (Contracts)
for Accepting Officer

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of Work	HIRING OF CONSULTANCY SERVICES FOR CREATION OF NEW SPECIAL SAFETY SERVICES FACILITY AT ND(VIZAG)
2.	Estimated Cost	₹ 44.00 Lakhs
3.	Period of completion	180 Days
4.	Cost of tender documents	₹ 500/- in the shape of DD/Bankers cheque from any schedule Bank in favour of DGNP(V) and payable at Visakhapatnam
5.	Website/portal address	www.defproc.gov.in .
6.	Type of contract	The tender shall be based on lump sum contracts (IAFW-2159) and GCC (IAFW-2249) with Schedule 'A' (list of items of work) to be priced by tenderer. The tenderers are required to quote their lump sum rate against items of schedule "A" (Price Bid)
7.	Information & Details:	
	(a) Bid submission start date	Refer Critical dates shown below
	(b) Last date of bid submission	
	(c) Date of bid opening	
8.	Eligibility Criteria	
	(A) For E-in-C Approved consultants	All consultants approved with E-in-C New Delhi in Group-I with category 'J' and having working experience as mentioned in Annexure No. I.
	(B) For other consultant	(a) The firms not approved with E-in-C shall meet the approval criteria mentioned in 8 (A) with regard to having satisfactorily completed requisite value works. annual turnover, engineering establishment, no recovery outstanding in any Govt Department, Police verification/ Passport etc. as per enlistment criteria available in DGNP (V)/ all MES formations and mentioned in Annexure No. I. (b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located / notarized copy of valid passport of proprietor/each partner/each Director. (c) They should not carry adverse remarks in WLR/or any other similar report of any authority.
	(c) For All consultant	Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons/ daughters/spouse of Proprietor/ Partner/ Director and firm's own employees, Director, Project Manager.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

9.	Tender issuing and Accepting Officer	DDG & CE
10.	Executing GE	GE (Wks) 1 & CWE (Wks) 1
11.	Earnest Money	₹ 88,000.00 in the form of Call Deposit Receipt from any Scheduled Bank in favour of DGNP (Visakhapatnam). BGB not acceptable

NOTES:

- (a) (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money shall not be considered for validation of 'T' bid and their finance bids will not be opened
- (ii) Consultants should ensure that their original DDs and earnest money (as applicable) are received within 05 days of bid submission end date.
- (iii) In case of applications/bids from approved consultants of DGNP(V)/ MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender & EMD has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened However non-submission of physical copies of T-bid documents shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid **(cover II)**.
- (iv) In case of applications/bids from un-approved consultants, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such consultants along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid **(cover II)**.
- (v) In case of applications/bids (approved consultant as well as un-approved consultant) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid **(cover II)**.
- (b) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of technical bid **(cover 1)** and during technical evaluation, a communication in the form of e-mail/ sms/ speed post etc. shall be sent to the consultant to rectify the deficiency within a period of 7 days from date of communication falling which financial bid **(cover-II)** shall not be opened and consultant shall not have any claim on the same.
- (c) Consultants approved with DGNP(V)/ MES will upload following documents (Scanned copies in pdf format) in **Cover-I** for checking eligibility:-
- (i) Application for bid in Firm's letter head
- (ii) Approved letter as Consultant
- (iii) DD towards cost of tender and earnest money.
- (iv) Documents in supports of EPF code number & EPF registration

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

- (v) Documents in support of **Goods & Services Tax (GST)** Registration.
 - (vi) Scanned copy of Integrity Pact (IP) duly signed on each page by the bidder(s)
 - (vii) Documentary proof in support of work experience as given in para 1 of Annexure-I to NIT.
- (d) Consultants not approved with DGNP(V)/ MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible group & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment given **Annexure-I** to this notice inviting tender. Following documents shall also be uploaded (Scanned copies in pdf format) in **Cover-I** amongst others:
- (i) Details of three highest valued similar nature of works executed during last three years. financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/ all partners/ authorised Director of Pvt/ Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
 - (ii) Annual turnover certificate for last 3 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
 - (iii) In addition, the un-approved consultants shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 3(Three) years.
 - (iv) Engineering/ qualification certificates along with documentary proof of employee working in their firm.
 - (v) DD of cost of tender and earnest money.
 - (vi) Documents in supports of EPF code number & EPF registration
 - (vii) Documents in support of **Goods & Services Tax (GST)** Registration.
 - (viii) Scanned copy of Integrity Pact (IP) duly signed on each page by the bidder(s)
- (e) In case of rejection of technical /prequalification bid, consultant may appeal to next higher Engineer authority i.e DGNP Visakhapatnam against rejection, whose decision shall be final and binding. However consultant/ bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid.
- (f) The bidder/ tenderer shall also ensure compliance the EPF & MP Act 1952 by the sub consultant, if any engaged by the consultant for the subject work.
- (g) The consultants/firms will have to make payments to their staff /employees by cheque or through NEFT in their Bank Account. **NO payments** to consultants/firms will be made unless **proof of payment of wages** to their staff/ employees through bank account is submitted by the consultants/firms.
- (h) Court of the place from where tender has been published shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72-Jurisdiction of Courts of IAFW-2249 shall be applicable.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

- (j) The Applicant must upload and submit hard copy of employees Provident fund code number, Goods and Services Tax (GST) registration number with supporting documents and Integrity Pact duly signed on each pages in original in **Cover-1**, if not in possession of these documents shall be disqualified in Technical bid (**Cover-1**) evaluation and his price bid (**Cover-2**) shall not be-opened.
- (k) The provision regarding cost of tender and cost of EMD for all registered firms / bidders under **Ministry of Micro, Small & Medium Enterprises** shall be applicable as per **Micro, Small & Medium Enterprises Act 2006** and **Public Procurement Policy for Micro and Small Enterprises (MSEs) order 2012** including all amendments issued by **GOI on and before** bid submission end date of 'T' bid.
- (l) Declaration of UAM (Udyog Aadhaar Memorandum) Number by MSE bidders on Central Public Procurement Portal (CPPP) is mandatory, failing which such bidders will not be able to avail the benefits as per Public Procurement Policy for MSEs order 2012 issued by MSME

(m) **CRITICAL DATES:**

a)	Publishing date and time of tender document	: 25 Jan 2019 at 1850 Hrs
b)	Clarification start date and time	: 25 Jan 2019 at 1855 Hrs
c)	Clarification end date and time	: 06 Feb 2019 up to 1000 Hrs
d)	Pre bid meeting date & time	: 08 Feb 2018 at 1100 Hrs
e)	Starting date and time of bid submission (Cover No. 1 & 2)	: 28 Feb 2018 at 1800 Hrs
f)	Closing date and time of bid submission (Cover No. 1 & 2)	: 11 Mar 2019 up to 1800 Hrs
g)	Date and Time of bid Opening (Technical Bid i.e Cover No. 1)	: 12 Mar 2019 at 1500 Hrs
h)	Date and time of bid opening (Price Bid i.e cover No.2)	: Will be intimated online after completion of evaluation of Technical Bid/ Applications (Cover -1)

Signature of consultant

(C Venu)
Addl. Asst. Director (Contracts)
For Accepting OfficerFile No. DG/3379/ 15 /E8
Dated: 25 Jan 2019Office of the
Director General Naval Project
Naval Base Post, Visakhapatnam
Andhra Pradesh – 530 014

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

Annexure No. I

ELIGIBILITY CRITERIA FOR UNAPPROVED CONSULTANTS**1. PAST EXPERIENCE OF COMPLETED WORKS IN LAST THREE YEARS AND TURNOVER AS APPLICABLE:**

- (a) Average annual financial turnover during last three consecutive financial years, ending 31 Mar of the previous financial year (i.e. 31 Mar 2018), shall not be less than ₹ 100.00 Lakhs (for Private Company) & ₹ 25.00 Lakhs (For proprietary firm).
- (b) Must have conceptualized, planned and desined at least two projects one of which should be minimum 150.00 Crore for Govt deptt/PSUs.
- (c) In addition to the above, the firm having successfully completed similar works during last 3 years ending last day of month previous to the one in which applications are invited shall be either of the following.
- (i) Three similar completed works consultancy for project costing not less than ₹ 20.00 Crore (for Pvt company) & ₹ 10.00 Crore (For proprietary firm).
- or
- (ii) Two similar completed works consultancy for project costing not less than ₹ 25.00 Crore (for Pvt company) & ₹ 12.50 Crore (For proprietary firm).
- or
- (iii) One similar completed works consultancy for project costing not less than ₹ 40.00 Crore (for Pvt company) & ₹ 20.00 Crore (For proprietary firm).

Notes:

- (i) Similar work mentioned above shall mean "experience of consultancy works for preparation of architectural & structural drawings including services, preparation of BOQ with detailed estimation of each item, preparation of tender documents and specifications for high rise buildings & structures in Government / PSU Department"
- (ii) To arrive at the value of similar work completed to the present value, escalation @ 5 % per annum for each completed year from the actual completion date (as mentioned in the completion certificate) on the actual value of work completed at SI No. (b), (c)(i), (ii) & (iii) may be added. The value so arrived shall be compared with the above mentioned requirement for the purpose of pre-qualification.

2. ENGINEERING ESTABLISHMENT:

- (a) The firm should have employed one ME/M Tech-Structure engineers from a government recognized institution with minimum experience of 2 years.

And

- (b) The firm should have employed one M-Arch engineers from a government recognized institution with minimum experience of 5 years.

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And

- (c) The firm should have employed one B-Arch engineers from a government recognized institution with minimum experience of 5 years.

And

- (d) The firm should have employed four BE/ B Tech (2-Civil, 1-Ele, 1-Mech) engineers from a government recognized institution with minimum experience of 5 Years.

And

- (e) Must have all requisite licensed software.

3. COMPANY CREDENTIALS:

- (i) The firm should have organizational setup, past experience and have reputation in the market as consultant having architectural/structural design capability/ facility commensurate to present scope of work. The firm shall submit documents towards experience of having executed such similar works, response to completion of defects rectification and no contractual disputes in last two years.
- (ii) No joint venture, no consortium partners shall be permitted to participate in the tender.
- (iii) The bidder should have carried out qualifying work completed by their firm and not through any other agency firm of joint venture.
- (iv) The bidder should be Indian Engineer consulting firm with no foreign association. Involvement of any for foreign nationals or associates is strictly not permitted.
- (v) The consultant shall submit constitution and legal status of the firm ie proprietorship/ partnership/Ltd concern duly supported with copy of document.
- (vi) The firm should not banned/black listed in any Defence/Govt work.
- (vii) Bidders shall give an undertaking in non judicial stamp paper that the firm is not debarred from bidding for Govt. tenders. Further some the firm has not incurred losses during the last three years. The firm is having no litigation with PSU/Govt. departments.
- (viii) Above documents shall be in affidavit form duly self attested and notarized.

4. **POLICE VERIFICATION:** Copy of police verification certificate of proprietor/ All partners/ all directors from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/ each partners/ each director can be submitted.

5. **CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTMENT:** Affidavit to this effect shall be furnished

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)**Annexure No. I (Contd...)**

6. Organization of Firm: Documents regarding Proprietorship/ Partnership/ Private Limited concern to be submitted. Also affidavit regarding no sister concern in DGNP (V)/ MES (Military Engineer Services) and no near relative to officer's rank or JE's in DGNP (V)/ MES to be furnished.
7. Particulars of works completed in other Govt Department during last three years giving designation and full address of the office under whom works executed as per proforma appended below submitted:-

Sl No	CA No	Name of work/ Project & Location	Value of work in lakhs at completion	Owner / Organization	Original date of completion	Actual date of completion	Whether certificate attached
1	2	3	4	5	6	7	8

8. The capability of consultant as indicated in quarterly work load return of the Department shall be also verified/ checked.
9. DSC used by the tenderer shall be issued on behalf of the applicant firm.

Addl. Asst. Director (Contracts)
For Accepting Officer