

DIRECTOR GENERAL NAVAL PROJECT VISAKHAPATNAM-14**NOTICE INVITING TENDER (NIT)**

1. A tender is invited for the work as mentioned in Appendix 'A' to this Notice Inviting Tender (NIT).
2. The work is estimated to cost as indicated in aforesaid Appendix 'A'. This estimate, however, is not a guarantee and is merely given as a rough guide and if the work cost more or less, tenderer/ bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid Appendix 'A'.
3. The work is to be completed within the period as indicated in aforesaid Appendix 'A' in accordance with the phasing, if any, indicated in the tender form the date of handing over site, which will be on or about two weeks after the date of Acceptance of tender.
4. Normally, contractors whose names are in the DGNP (V)/ MES approved list for the area in which the work lies, and within whose financial category the estimated amount would fall, may tender/bid but in case of term contracts, contractors of categories may tender/bid. In case, where the tender amount is in excess of the financial limit of the contractor and the Accepting Officer decides to accept the tender/bid, in which event the tenderer/bidder would be required to lodge Additional Security Deposit as notified by the Accepting officer in terms of Conditions of contract. Contractors whose names are on the DGNP (V)/ MES enlistment list and who have deposited Standing Security and have executed Standing Security Bond may also tender/bid without depositing Earnest Money along with the tender/bid submitted by such a tenderer/bidder is accepted, the contractor will be required to lodge with the controller of defence accounts concerned the amount of 'Individual security deposit' within thirty days of the receipt by him of notification of acceptance of his tender/bid, falling with this sum will be recovered from 1st RAR payment or from the first final bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. Not more than one tender/bid shall be submitted/uploaded by one contractor or one firm of contractors. Under no circumstances will a father and his son[s] or other close relations who have business dealings with one another will be allowed to tender/bid for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. **The Deputy Director General and Chief Engineer**, Office of the Director General Naval Project, Naval Base Post, Visakhapatnam – 530 014 will be the Accepting Officer here-in-after referred to as such for the purpose of this contract..
6. The Technical Bid and Financial Bid (**Cover-1 and Cover-2**) shall be uploaded by the tenderer/ bidder on or before the date & time mentioned in NIT. A scanned copy of DD with enlistment/approved details/documents shall be uploaded as **Cover-1** ('T' bid) of the tender/bid on e-tendering portal. DD is refundable in case T bid is not accepted resulting in non-opening of 'Q' bid. The applicant contractor shall bear the cost of bank charges for procuring and encashing the DD and shall not have any claim from Government whatsoever on this account.
7. Tender form and conditions of contract and other necessary documents shall be available on www.defproc.gov.in website for download and shall form part of contract agreement in case the tender/bid is accepted.
8. In case of contractor who has not executed the Standing Security Bond, the **Cover-1** shall be accompanied with by Earnest Money of amount as mentioned in Appendix 'A' in the form of deposit at call receipt in favour of DGNP (V) (see Appendix 'A') by a scheduled Bank or in receipted treasury challan the amount being credited to the revenue deposit of the DGNP (V) (see Appendix 'A').

NOTICE INVITING TENDER (Contd...)

9. A contractor who is not enlisted for the area in which the work lies but whose name is in the MES approved list of any MES formation and who has deposited standing security and executed standing security Bond may bid without depositing earnest money along with the tender, but if the Accepting officer accepts the tender/bid, the contractor will be required to lodge with the Controller of Defence Accounts concerned the amount of 'Individual security deposit; within thirty days of the receipt by him of notification of acceptance of his tender/bid, failing which this sum will be recovered from 1st RAR payment or from the first final bill in the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor.
10. A contractor who has executed Standing Security Bond but not corresponding to the appropriate Class as mentioned above, shall lodge with the Accepting Officer, Additional Security Deposit as notified by the Accepting Officer within thirty days of the receipt of his notification of acceptance of his tender/bid, failing which this sum will be recovered from the first RAR payment or from the first Final Bill. In the case of term/running contracts, remaining sum shall be recovered from subsequent bill(s) of the contractor. However, in case where any payment is made to the contractor within thirty days of the receipt by him of notification of acceptance of tender/bid, the amount of additional Security Deposit shall be recovered from such payment.
11. The DGNP (V) will return the Earnest Money wherever applicable to all unsuccessful tenderers/bidders by endorsing an authority on the deposit-at-Call receipt for its refund, on production by the tenderer, bidder a certificate of the Accepting Officer that a bonafide tender/bid was received and all documents were returned.
12. The DGNP (V) will either return the Earnest Money to the successful tenderer/bidder by endorsing an authority on the deposit-at-call receipt for its refund on receipt of an appropriate amount of Security Deposit or will retain the same in part or full on account of security deposit if such a transaction is feasible.
13. Copies of the drawings and other document pertaining to the work signed for the purpose of identification by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/bidder at the office of Accepting Officer and concerned GE during working hours.
14. The tenderers/bidders are advised to visit the site of work by making prior appointment with **GE (Wks) 1 / CWE (Wks) 1** who is also the Executing Agency of the work (see appendix 'A'). The tenderers/bidders are deemed to have full knowledge of all relevant documents, samples, site etc. whether they have inspected them or not. **The contractor should examine site conditions and all factors requiring timely completion while bidding.**
15. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected.
16. The uploading of bid implies that bidder has read this notice and the Conditions of Contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc will be issued to him and local conditions and other factors having bearing on the execution of the work.
17. Tenderers/ bidders must be in possession of a copy of the MES Standard Schedule of Rates (see Appendix 'A') including amendments and errata thereto.

NOTICE INVITING TENDER (Contd...)

18. Invitation for e-tender does not constitute any guarantee for validation of 'T' bid and subsequent opening of finance bid of any applicant/bidder, even of approved contractors of appropriate class, merely by virtue of enclosing DD. Accepting Officer reserves the right to reject the 'T' bid and not open the finance bid of any applicant/bidder. 'T' bid validation shall be decided by the Accepting Officer based on, inter alia, capability of the firm as per criteria given in Appendix 'A' to this NIT. The applicant contractor/bidder will be informed regarding non-validation of his 'T' bid assigning reasons thereof through the www.defproc.gov.in website. The applicant contractor/bidder if he so desires may appeal to DGNP Visakhapatnam with copy to the Accepting Officer before the scheduled date of opening of Finance Bid. The decision of the Next Higher Engineer Authority (NHEA) i.e. DGNP, Visakhapatnam shall be final and binding. The contractor/bidder shall not be entitled for any compensation whatsoever for rejection of his bid.
19. The Accepting Officer reserves the right to accept a tender submitted by a public Undertaking, giving a price preference over other Tender(s)/bids which may be lower, as are admissible under the Government Policy No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected.
20. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.
21. Court of the place from where tender has been published shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72- Jurisdiction of Courts of IAFW-2249 shall be applicable.
22. This notice of tender will be available on website www.indiannavy.nic.in, www.mes.gov.in, www.tenders.gov.in, and Indian trade Journal.
23. This **Notice Inviting Tender (NIT)** including Appendix 'A' and Annexure shall form part of the contract.

Signature of contractor
Date:

(C. Venu)
Addl. Asst. Director (Contracts)
for Accepting Officer

APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)

1.	Name of Work	<u>PROVISION OF FURNITURE FOR AUGMENTATION OF GT SPARE STORES COMPLEX AND MATERIAL HANDLING EQPT AT INS EKSILA, VISAKHAPATNAM</u>
2.	Estimated Cost	₹ 39.82 Lakhs
3.	Period of completion	90 Days
4.	Cost of tender documents	₹ 500/- in the shape of DD/Bankers cheque from any schedule Bank in favour of DGNP (V) and payable at Visakhapatnam.
5.	Website/portal address	www.defproc.gov.in .
6.	Type of contract	The tender shall be Item Rate contract based on IAFW-1815(Z) and IAFW-1815 (R) with Schedule 'A' / BOQ (list of items of work) to be priced by tenderer. The tenderers are required to quote their rates against items of parts of schedule "A" / BOQ.
7.	Information & Details:	
	(a) Bid submission start date	
	(b) Last date of bid submission	Refer Critical dates shown in below
	(c) Date of bid opening	
8.	Eligibility Criteria	
	(A) For DGNP(V)/MES Enlisted contractors	All contractors enlisted with DGNP(V)/ MES in Class "D" and above and category d(i) shall be considered qualified provided they do not carry adverse remarks in WLR of competent engineer authority.
	(B) For other Contractors	<p>(a) The firms not enlisted with DGNP(V)/ MES shall meet the enlistment criteria of MES for class & category as given above against clause 8(A) i.e. with regard to having satisfactorily completed requisite value works. Annual turnover, Solvency, working capital, immovable property/ fixed assets, T&P, Engineering establishment. no recovery outstanding in any Govt Department, Police verification/ Passport etc. Enlistment criteria may be seen in Para 1.4 of Section 1 of Part I of MES Manual on Contracts -2007 (Reprint 2012) as available in DGNP (V) / all MES formations.</p> <p>(b) These firms shall also submit copy of Police verification from police authority of the area where the registered office of the firm is located/ notarized copy of valid passport of proprietor/ each partner/ each Director.</p> <p>(c) They should not carry adverse remarks in WLR/or any other similar report of any authority.</p>

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

	(C) For All contractors	<p>(a) Contractor will not be allowed to execute the work by subletting or through power of attorney holder on his behalf to a third party/ another firm except sons/ daughters/ spouse of Proprietor/ Partner/ Director and firm's own employees, Director, Project Manager. Under no circumstances will the contractor execute work by subletting or through POA holder through sons/ daughters/ spouse who have business dealings with one another.</p> <p>(b) The applicant firm should have license for manufacturing of furniture and shall upload (colour scan copy) certified true copy of the same along with photo graph of work shop showing machineries erected there in.</p> <p>(c) The applicant firms shall upload (colour scanned copy) an affidavit towards details of address of the premises where the furniture shall be manufactured.</p>
9.	Tender issuing and Accepting Officer	DDG & CE
10.	Executing agency	GE (Wks) 1 and CWE (Wks) 1
11.	Earnest Money	₹ 79,640.00 (Rupees seventy nine thousand and six hundred forty only) in the form of Call Deposit Receipt from any Scheduled Bank in favour of DGNP Visakhapatnam.

NOTES:

- (a) Contractor one class below the eligible class may also bid for this tender. Their application shall be considered subject to fulfillment of other eligibility criteria given in NIT when number of applicants of eligible class qualifying for the tender are less than 7 (seven).
- (b) In case number of eligible class contractors satisfying the eligibility criteria give in NIT are 7 or more than 7, application of one class below the eligible class shall not be considered except those who have previously completed similar works satisfactorily and are meeting the criteria of up gradation in respect of past experience and / or average annual turnover as applicable and financial soundness (solvency/financial soundness and working capital) provided the value of work is less than twice the tendering limit of such contractors. Contractors one class below the eligible class may upload necessary documents wrt works experience and financial soundness in cover 1 of tender (T did).
- (c) Contractors enlisted with DGNP (V)/ MES will upload following documents (Scanned copies in pdf format) in **Cover I** for checking eligibility:-
- (i) Scanned copy of Application for bid in Firm's letter head
 - (ii) Scanned copy of Enlistment letter
 - (iii) Scanned copy of DD of cost of tender
 - (iv) Scanned copy of affidavit towards details and address of work shop (Properly fitted work shop) along with photograph of work shop showing machineries erected there in and certified true copy of license for manufacturing of furniture.
 - (v) Scanned copy of EPF code registration
 - (vi) Scanned copy of GST registration

Hard copy of these documents will be submitted **within 05 days** of opening date of Technical bid (**Cover I**).

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

- (d) Contractors not enlisted with DGNP(V)/ MES will be required to upload necessary documents to prove their eligibility for enlistment in eligible class & category of work, including Affidavit for no recovery outstanding. List of documents required for enlistment in MES has been given in para 1.5 of section 1 of Part I of MES Manual on Contracts 2007 (reprint 2012) or given **Annexure – I** to this notice inviting tender. Following documents shall also be uploaded amongst others:
- (i) Details of three highest valued similar nature of works executed during last five years. financial year-wise in tabular form giving name of work, Accepting Officer's details, viz, Address, Telephone, Fax No, E-mail ID etc, date of acceptance of tender and actual date of completion. This shall be duly signed by proprietor/ all partners/ authorised Director of Pvt/ Public Ltd, as applicable. It should indicate whether extension was granted or compensation was levied. Attested copy of acceptance letter and completion certificate shall be enclosed of each work. In case performance report has been given by the client same shall also be submitted duly attested.
 - (ii) Solvency certificate and working Capital Certificate issued by scheduled bank.
 - (iii) Annual turnover certificate for last 2 years issued by Chartered Accountant along with relevant pages of audited balance sheets in support thereof.
 - (iv) Affidavits for possession of movable & immovable properties by proprietor/partner owning the immovable property along with Valuation Certificate from Registered Valuer in support of movable & immovable properties. In case of Limited Company, the immovable property is required to be in the name of the company.

“In case of Limited Company, the immovable property is required to be in the name of the Company”
 - (v) In addition, the un-enlisted contractors shall also furnish affidavit on non Judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
 - (vi) Scan copy of Application for bid in firm's letter head.
 - (vii) Scanned copy of DD for cost of tender and earnest money.
 - (viii) Scanned copy of EPF code registration
 - (ix) Scanned copy of GST registration number
 - (x) Scanned copy of affidavit towards details and address of work shop (Properly fitted work shop) along with photograph of work shop showing machineries erected there in and certified true copy of license for manufacturing of furniture.

Hard copy of these documents will be submitted **within 05 days** of opening date of Technical bid **(Cover I)**.

- (e)
- (i) Applications/bids not accompanied by scanned copies of requisite DD/Bankers Cheque towards cost of tender and earnest money (as applicable) shall not be considered for validation of 'T' bid and their finance bids will not be opened.
 - (ii) Tenderers/ bidders to note that they should ensure that their original DD's and earnest money (as applicable) are received within 05 days of opening date of Technical bid **(Cover I)**.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

- (iii) In case of applications/ bids from enlisted contractors of MES, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will be opened. However non-submission of physical copies of cost of tender shall be considered as willful negligence of the bidder with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid **(Cover II)**.
 - (iv) In case of applications/bids from un-enlisted contractors, where scanned copies of requisite DD/Bankers Cheque towards cost of tender has been uploaded but physical copies are not received by the stipulated date, finance bids will not be opened. Name of such contractor's along with complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of finance bid **(Cover II)**.
 - (v) In case of applications/bids (enlisted contractor / as well as un-enlisted contractor) where scanned copies of requisite Earnest money (as applicable) were uploaded but the same are not received in physical form within stipulated time, such bids shall not qualify for opening of finance bid **(Cover II)**.
- (f) Contractors may note that they shall not be loaded beyond their tendering limit as under:-
- (i) In case contractors of eligible class are selected for issues of tender: 4 to 5 times the tendering limit.
 - (ii) In case of one class (two class in case of remote and difficult area as the case may be) contractors are selected for issue of tender: 6 to 7 times
 - (iii) In case of unenlisted contractors, 2 times the upper tendering limit of class for which contractor meets the criteria for enlistment.
- (g) In case any deficiency is noticed, in the documents required to be uploaded by the tenderers as per NIT, after opening of technical bid **(cover 1)** and during technical evaluation, a communication in the form of e-mail/ whatsapp/ sms/ speed post etc. shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication falling which financial bid (cover-2) shall not be opened and contractor shall not have any claim on the same.
- (h) In case of rejection of technical /prequalification bid, contractor may appeal to next higher Engineer authority i.e. DGNP Visakhapatnam against rejection, whose decision shall be final and binding. However contractor/ bidder shall not be entitled to any compensation whatsoever for rejection of technical/ prequalification bid **(Cover-1)**.
- (j) The bidder/tenderer shall also ensure compliance the EPF & MP Act 1952 by the sub contractor, if any engaged by the contractor for the subject work.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

- (k) **No payments** to contractors/firm will be made unless proof of payment to wages to the workman is submitted by the contractors/firms. In case payments are made in current coin or currency notes, certificate will be submitted by the contractors/firms along with undertaking by the concerned workman asking for payment other than by cheque or by crediting in the bank account of the employee/workman.
- (l) Court of the place from where tender has been published shall alone have jurisdiction to decide any dispute out of or in respect of this tender. After acceptance of tender, Condition 72-Jurisdiction of Courts of IAFW-2249 shall be applicable.
- (m) The Applicant must upload of copy of employees Provident fund code number and Goods and Services Tax (GST) registration number with supporting documents in **Cover-1**, if not in possession of these documents shall be disqualified in Technical bid (**Cover-1**) evaluation and his price bid (**Cover-2**) shall not be opened.

(n) **CRITICAL DATES:**

a)	Publishing date and time of tender document	: 27 Sep 2018 at 1230 Hrs
b)	Clarification start date and time	: 27 Sep 2018 at 1235 Hrs
c)	Clarification end date and time	: 08 Oct 2018 at 1000 Hrs
d)	Pre bid meeting date & time	: 08 Oct 2018 at 1100 Hrs
e)	Starting date and time of bid submission (Cover No. 1 & 2)	: 18 Oct 2018 at 1800 Hrs
f)	Closing date and time of bid submission (Cover No. 1 & 2)	: 25 Oct 2018 upto 1800 Hrs
g)	Date and Time of bid Opening (Technical Bid i.e Cover No. 1)	: 26 Oct 2018 at 1500 Hrs
h)	Date and time of bid opening (Price Bid i.e Cover No.2)	: Will be intimated online after completion of evaluation of Technical Bid/ Applications (Cover -1)

Signature of contractor

(C. VENU)
Addl. Asst. Director (Contracts)
For Accepting OfficerFile No. DG/3377/ 13 /E8
Dated: 27 Sep 2018Office of the
Director General Naval Project
Naval Base Post
Visakhapatnam – 530 014

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)

Annexure No. I

ELIGIBILITY CRITERIA FOR UNENLISTED CONTRACTORS**1. PAST EXPERIENCE OF COMPLETED WORKS IN LAST FIVE YEARS AND/ OR TURNOVER AS APPLICABLE:**

- (i) Average annual financial turnover during last two consecutive financial years, ending 31 Mar 2018, shall not be less than ₹50.00 Lakhs.
- (ii) Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one in which the tender published shall be either of the following:-
 - (a) Two similar completed works costing not less than ₹25.00 lakhs each.
 - or**
 - (b) One similar completed work costing not less than ₹40.00 lakhs

Note: Similar completed works mentioned above shall mean "Supply/ manufacture of furniture (Trade pattern furniture only) in single contract in Government / PSU department".

2. FINANCIAL SOUNDNESS (Certificate from Nationalised / Scheduled Bank. On requisite specimen to be furnished. Proforma of these documents is given below):

- (i) Firm shall be solvent upto ₹20.00 Lakhs or financially sound for engagement of upto ₹50.00 Lakhs
- (ii) Firm shall have working capital not less than ₹7.50 Lakhs
- (iii) To arrive at the value of similar work completed to the present value, escalation @ 5 % per annum for each completed year from the actual completion date (as mentioned in the completion certificate) on the actual value of work completed at Sl 1 (ii) (a) & (b) may be added. The value so arrived shall be compared with the above mentioned requirement for the purpose of pre-qualification.
- (iv) The firm should have organizational setup, past experience and have reputation in the market as contractor having construction experience. The firm should have all requisite equipment for construction. The firm shall submit documents towards experience of having executed such similar works, response to completion of defects rectification and no contractual disputes in last two years.
- (v) No joint venture, no consortium partners shall be permitted to participate in the tender.
- (vi) The bidder should have carried out qualifying work completed by their firm and not through any other agency firm of joint venture.
- (vii) The bidder should be Indian Engineer construction firm with no foreign association. Involvement of any for foreign nationals or associates is strictly not permitted.
- (viii) The contractor shall submit constitution and legal status of the firm i.e proprietorship/ partnership/Ltd concern duly supported with copy of document.
- (ix) The firm should not banned/black listed in any Defence/Govt work.

Above documents shall be in affidavit form duly self attested and notarized.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)**Annexure No. I (Contd...)****FORM OF SOLVENCY CERTIFICATE FROM A NATIONALISED / SCHEDULED BANK**Bank Address and code

This is certified that to the best of our knowledge and information that M/s /Shri /Smt _____ having address _____, a customer of our bank are/is respectable and can be considered solvent upto Rs. _____ (Rupees _____) / financially sound for any engagement upto Rs. _____ (Rupees _____). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Place:

Date:

Signature of Bank Manager

(Name, Designation, personal code
No. of Signatory & Seal of Bank

Note: In Case of partnership firm, certificate to include names of all partners as per record with bank

Annexure No. I (Contd...)**FORM OF WORKING CAPITAL CERTIFICATE FROM A NATIONALISED / SCHEDULED BANK**Bank Address and code

This is certified that M/s /Shri /Smt _____ having address _____, has/ have maintaining a saving bank account/ current/ fixed deposit account with this branch of bank since _____ and an amount not less than Rs. _____ (Rupees _____) has been available to the credit in his/ her/ their account Nos. _____ for the last three months.
The Firm is enjoying overdraft/ credit facility upto limit of Rs. _____.

Place:

Date:

Signature of Bank Manager

(Name, Designation, personal code
No. of Signatory & Seal of Bank

Note: Please forward above documents issued by your Bankers in original to be received in the office of DGNP(V) within 05 days of opening date of Technical bid (**Cover I**). Above certificates shall not older than 6months as on closing date of Bid submission. Signatory shall endorse his rubber seal, indicate his name & bank employee number, Bank address particulars like full address, telephone & fax number.

APPENDIX 'A' TO NOTICE INVITING TENDER (Contd....)**Annexure No. I (Contd...)**

3. LIMIT OF MINIMUM RESERVES/ TOTAL OF MOVABLE OR IMMOVABLE PROPERTY OR FIXED ASSETS (IN CASE OF COMPANIES) 80% OF MINIMUM RESERVES/ ASSETS SHALL BE IN SHAPE OF IMMOVABLE PROPERTY): ₹ 12.50 Lakhs Fixed Assets

- (i) Please forward affidavits on no Judicial stamp paper of Rs. 100/- each duly notarized and supported by copies of present valuation certificates for both immovable and movable property separately. It should also indicate that immovable property is free from mortgage, hypothecation or any other disputes and encumbrances and clearly belongs to contractor and shall not be sold, transferred, gifted or otherwise disposed off without prior information to this office.
- (ii) Immovable assets value indicated shall be supported by valuation certificate from Govt. registered valuer.
- (iii) Movable assets like Scooter/ Car etc., or NSC's / fixed deposits etc. shall be supported by certified photocopies of updated RC books, valid current insurance papers, NSC's/Fixed deposits & valuation certificate from Govt. approved valuer as applicable.

(Affidavit to this effect containing stipulations mentioned above shall be furnished along with valuation report from Govt. approved valuer).

4. POLICE VERIFICATION: Copy of police verification certificate of proprietor/ All partners/ all directors from police authority of the area where registered office is located. Alternatively notarized copy of valid passport of proprietor/ each partners/ each director can be submitted.

5. CERTIFICATE REGARDING NO RECOVERY OUTSTANDING IN ANY GOVT DEPARTMENT:
Affidavit to this effect shall be furnished

6. Organization of Firm: Documents regarding Proprietorship/ Partnership/ Private Limited concern to be submitted. Also affidavit regarding no sister concern in DGNP (V)/ MES (Military Engineer Services) and no near relative to officer's rank or JE's in DGNP (V)/ MES to be furnished.

7. Particulars of works completed in other Govt Department during last five years giving designation and full address of the office under whom works executed as per proforma appended below submitted:-

Sl No	CA NO	Name of work	Amount of contract	Formation Viz CE, CWE, GE or officer of other Deptt. (Fax No. /email address/ address with pin code)	Date of commencement	Original date of completion	Actual date of completion	Remarks
1	2	3	4	5	6	7	8	9

8. The capability of contractor as indicated in quarterly work load return of the Department shall be also verified/ checked.

9. DSC used by the tenderer shall be issued on behalf of the applicant firm.

(C Venu)
Addl. Asst. Director Director (Contracts)
For Director General