

**MINUTES OF THE PRE-BID MEETING AND DECISION GIVEN FOR HIRING OF SECURITY SERVICES  
AT NAOB RAMBILLI, HELD ON 24 AUG 15 AT HQ VARSHA**

<b>Ser.</b>	<b>FIRM</b>	<b>QUERRIES / DISCUSSION</b>	<b>DECISION</b>
1.	<b><u>PLN 9 SECURITY SERVICES PVT LTD</u></b>	<p><b>(a)</b> The firm requested to clarify the number of personnel required.</p> <p><b>(b)</b> Security Guards will be paid as semi-skilled or unskilled personnel?</p>	<p><b>(a)</b> The requirement as mentioned at RFP was reiterated which is 160 + 8+ 1 for the first year and 170+ 8 + 1 for the second year &amp; 180 + 8 + 1 for the third year. However, the number of security personnel required can be increased or decreased by 10%.</p> <p><b>(b)</b> Security Guards will be paid as per minimum wages act promulgated for unskilled personnel</p>
2.	<b><u>Nisa Global</u></b>	<p><b>(a)</b> Firm requested for extension of tender opening date for financial bid by at least one week view distance and time involved in going back and submitting the bid.</p> <p><b>(b)</b> Rates of wages will be as per Central Wages Act or State govt. Wages Act?</p>	<p><b>(a)</b> As almost all the firms wanted extension the same was agreed to and tender opening date for technical bid has been shifted to 02 Sep 15. Bids in two bid format will accordingly be accepted up to 1500 hrs on 02 Sep 15 and Technical bid will be opened at 1530 hrs on 02 Sep 15. Tender documents could now be obtained upto 1500 hrs on 01 Sep 15.</p> <p><b>(b)</b> Central Wages Act promulgated by Regional Labour Commissioner Vishakhapatnam states that whichever rate is higher would be applicable.</p>
3.	<b><u>Advanced Guard Pvt Ltd,</u></b>	<p><b>(a)</b> The RFP says DD for EMD will be valid for 06 months however, the validity of DD given is maximum 03 months.</p> <p><b>(b)</b> Para 7.2 at page 3 of RFP states about residential requirement of the guard. Is Navy providing the residence / accommodation to guards?</p> <p><b>(c)</b> Communication equipment will be provided by the Navy or is to be provided by Firms.</p> <p><b>(d)</b> Provision of bonus to workers as per labour law and bonus act.</p> <p><b>(e)</b> Serial 10 of Appendix 'B' of RFP require clarification.</p> <p><b>(f)</b> Forwarding of bills will be monthly or quarterly.</p> <p><b>(g)</b> Serial 15 of Appendix 'B' of RFP does not specify regarding taxable component of hiring of bus.</p> <p><b>(h)</b> The requirement mentioned in RFP for four wheeler needs clarification.</p>	<p><b>(a)</b> DD for EMD valid for three months will be accepted. L1 firm would be requested to further extend the same as per requirement.</p> <p><b>(b)</b> No residential accommodation will be provided by the Navy.</p> <p><b>(c)</b> All communication equipment will be provided by Navy.</p> <p><b>(d)</b> Provision of bonus as per labour law / bonus law admissible as per revised guidelines 2015 issued by the DGR. Revised format for Financial Proposal-A (APPENDIX-B, Form 2) is also uploaded.</p> <p><b>(e)</b> Sl. 10 is the sum total of Sl. 7 to Sl. 9. Also Sl. 11 i.e. Service charge includes all overheads which the bidder wants to cater for including its profit and as per RFP should be as a percentage of Sl. 10 along with the amount. Revised format for Financial Proposal-A (APPENDIX-B, Form 2) is also uploaded.</p> <p><b>(f)</b> Bills can be forwarded monthly.</p> <p><b>(g)</b> Tax on hiring of bus is to be provided by the bidder. No amount and percentage will be suggested by the Navy.</p> <p><b>(h)</b> The requirement for four wheeler in the RFP is only for evacuating security personnel employed by the firm in case of natural calamities.</p>
4.	<b><u>Agile Security Services Pvt Ltd</u></b>	<p><b>(a)</b> The company is having registered office in Hyderabad and operates only in state of AP &amp; Telangana. It does not have licence under PSAR 2005 in any other state including licence from AP &amp; Telangana state though it has applied for licence in AP state. The same has been recommended by the committee formed under chairmanship of Dy. Secy. Due to the bifurcation of</p>	<p><b>(a)</b> All the service agencies are free to submit their bid under this proposal subject to the condition that they be registered under PSAR Act 2005 and are in possession of a valid license issued by the Controlling Authority of Andhra Pradesh Govt. before entering into the contract.</p> <p><b>(b)</b> Invoices may be raised monthly.</p>

<b>Ser.</b>	<b>FIRM</b>	<b>QUERRIES / DISCUSSION</b>	<b>DECISION</b>
		<p>the state no firm has been able to get the licence under PSAR 2005 excluding few firms which are based in AP who have recently received AP state licence. However, security firms based in Telangana are yet to receive the licence. Is the firm eligible for bidding?</p> <p><b>(b)</b> Para 10.3 to 10.5 at page 26 of RFP needs clarification.</p> <p><b>(c)</b> Minimum wages act applicable for second and third year requires clarification w.r.t current RFP.</p>	<p><b>(c)</b> The contract cost will be increased / decreased as per any increase / decrease promulgated under Minimum Wages Act. Sl. 1 to Sl. 13 as per appendix 'B', Form 2, Financial Proposal – 'A' which is as indicated in percentage will accordingly increase / decrease.</p>
5.	<b><u>Raxa Security Services Pvt Ltd</u></b>	<p><b>(a)</b> Clarification w.r.t training facilities available with the bidding firms as per para 2.1 (f) at page 8 of RFP.</p> <p><b>(b)</b> Why eligibility of minimum 60 guards as per annual employment is being considered for bidding when requirement at NAOB Rambilli is 180 personnel?</p> <p><b>(c)</b> Why minimum turnover is restricted to only Rs 1 Cr per year?</p> <p><b>(d)</b> As per bonus act and labour laws the for following should be added in the form 2 of RFP:-</p> <ul style="list-style-type: none"> <li><b>(i)</b> 3 National holidays.</li> <li><b>(ii)</b> Annual leave.</li> <li><b>(iii)</b> Bonus</li> <li><b>(iv)</b> HRA</li> <li><b>(v)</b> Gratuity</li> </ul>	<p><b>(a)</b> Training facilities should be as per PSAR 2005.</p> <p><b>(b)</b> It is as per CVC guidelines.</p> <p><b>(c)</b> It is as per CVC guidelines.</p> <p><b>(d)</b> The element of expenditure under issue are admissible strictly as per revised format 2015 issued by DGR (Copy Enclosed). . Revised format for Financial Proposal-A (APPENDIX-B, Form 2) is also uploaded. Requirement for gratuity is not agreed to</p>
6.	<b><u>Group 2 Security Services Pvt Ltd</u></b>	What is the requirement of official CV as per form 04 of RFP?	It is for giving an opportunity to the firm for providing its credentials. Relevant data of the firm and its Directors / Managers should be provided.
7.	<b><u>Indian Security Force Pvt Ltd</u></b>	Condition for exemption of EMD w.r.t NSIC registered firms.	The firm should submit necessary exemption certificate as applicable to avail exemption of EMD.
8.	<b><u>Capt PS Bist, PD, PIMT (Rbi)</u></b>	<p><b>(a)</b> No body shall be employed as security guard from areas near by perimeter wall upto 20 Kms at NAOB, Rambilli.</p> <p><b>(b)</b> The age restriction for the security guard should be 18 to 45 yrs and for Supervisor / Manager should be 50 yrs considering the hard living conditions at NAOB Rambilli.</p>	<p><b>(a)</b> Agreed and the successful bidder will have to comply with this requirement.</p> <p><b>(b)</b> Security guard/ Supervisor/ Manager should be of age between 18 to 50 years and the security personnel provided should be able to operate Motorola sets and other security equipment provided.</p>