

INTEGRATED HEADQUARTERS – MINISTRY OF DEFENCE (NAVY)
DIRECTORATE OF ADVENTURE, PHYSICAL FITNESS & SPORTS ACTIVITIES

7TH FLOOR, CHANAKYA BHAWAN, CHANAKYAPURI, NEW DELHI – 110 021.

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TENDER NOTICE

1. Tenders are invited in two bid pattern (Technical & Commercial) from reputed firms, on behalf of Chief of the Naval Staff, for providing services of Stable hands (Grooms), Polo trainers, Dresser and Saddler for Indian Naval Polo & Equestrian Contingent (INPEC), Delhi Cantt. for a period of 36 months from 03 Jul 18 to 02 Jul 21.

2. Detailed tender document containing eligibility criteria for the parties to respond, tenders terms / conditions and other details for the contract can be obtained from JDAPSA(INPEC) from 1000 hrs to 1600 hrs on all working days (Monday – Friday) from **27 Feb 18 till 14 Mar 18** from **IHQ of MoD (Navy) / DAPSA, 7th Floor, Chanakya Bhawan, Chanakyapuri, New Delhi – 110021** or may be downloaded from Indian Navy website www.indiannavy.nic.in. The cost of tender document is Rs 500/- which has to be paid in form of a DD drawn in favour of PCDA(Navy) while collection of tender document or while submission of the bid (in case the document is downloaded from website). Bidders are required to submit Earnest Money Deposit (EMD) for amount of Rs. **8,90,000/-** (Rupees **Eight Lakh Ninety Thousand** only) along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business as per Form DFPDS-16 (Available in MoD website and can be provided on request). EMD is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender.

3. A pre bid meeting will be held at **1100 hrs on 15 Mar 18** in the office of **IHQ of MoD (Navy) / DAPSA, 7th Floor, Chanakya Bhawan, Chanakyapuri, New Delhi – 110 021** to render any clarifications regarding the project which the participating firms may require prior submission of quotes . The participating firms are to ensure deputation of suitable firm rep for pre bid meeting. The last date of submission of quotes is at **1030 hrs on 20 Mar 18** 'Technical Bid' will be opened on at **1100 hrs 20 Mar 18** in the same office. The 'Commercial Bids' of firms who qualify technical evaluation by TEC, will be opened subsequently. Date and time for the same will be intimated to all concerned. Tenders found incomplete or received late, will be rejected and no further correspondence on this matter will

be entertained. The department reserves the right to reject any or all tenders without assigning any reason thereof.

4. The Tenderers or their duly authorised representatives are permitted to be present during the opening of the '**Technical Bids**' and the '**Commercial Bids**', as stated above.

PDAPSA