

**INTEGRATED HEADQUARTERS-MINISTRY OF DEFENCE (NAVY)**  
**DIRECTORATE OF ADMINISTRATION (CONTRACT MANAGEMENT)**  
**'A' BLOCK HUTMENTS, DALHOUSIE ROAD, NEW DELHI – 110 011**

**Tender Notice**

Bids in sealed covers (Technical Bid & Commercial Bid) are invited for concluding **Hiring of 06 Application Sorter (Un-Skilled) for DMPR and 04 Data Sorters (Graduate) for DOA** of Integrated Headquarters of Ministry of Defence (Navy), New Delhi, for a period of one year. The general information as regard to collection and submission of tender form is as under:-

Sl	Details of Contract	Qty	Duration for Sale of Tenders	Last Date for submission of tender	Date of Tender opening	Tender Fee
1.	<b>Hiring of 06 Application Sorter (Un-Skilled) for DMPR and 04 Data Sorters (Graduate) for DOA</b>	Details given in tender form	Between 1400 hrs. to 1600 hrs. from ..... <b>18 to</b> ..... <b>18.</b>	..... <b>18</b> (by 1430 hrs.)	..... <b>18</b> (at 1500 hrs.) Tech. Bid.	Rs. 100 /- (by Demand Draft / Pay Order)

**Earnest Money Deposit Rs. 70,000.00 (Rupees Seventy Thousand only) by demand draft.**

Detailed tender document can be obtained from the office of JDOA(Stores) at the above address. Blank tender documents and other details can also be downloaded from the website of this office [www.indiannavy.nic.in](http://www.indiannavy.nic.in). The bidder has to enclose fee of Rs.100/- (non-refundable) in the form of Demand Draft/Pay Order. Tenders without such fee would be summarily rejected. The Demand Drafts/Pay Orders are to be drawn in favour of '**CNS Public Fund A/c (Contingency No. 2)**'.

This Tender-Notice is being issued with no financial commitment and Office of JDOA(Stores) reserves the right to change or vary any part thereof or cancel this tender-notice at any stage.

**JDOA (Stores)**  
**Ph. 011-23010313**  
**011-23010278**