

Mobile No. \_\_\_\_\_  
E-Mail Id. \_\_\_\_\_  
Official Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pass Port  
Size  
Photograph

**APPLICATION FORM FOR GRANT OF HOUSE BUILDING  
LOAN FROM NGIF**

1. Name \_\_\_\_\_ Rank \_\_\_\_\_ No. \_\_\_\_\_
2. Date of Birth \_\_\_\_\_ Date of Commission/Enrollment \_\_\_\_\_ Type of Commission \_\_\_\_\_
3. Date of Retirement/Release \_\_\_\_\_
4. Date of superannuation in present rank \_\_\_\_\_
5. Whether loan required till superannuation (YES/NO) \_\_\_\_\_
6. Marital Status \_\_\_\_\_
7. Father's Name \_\_\_\_\_
8. Permanent Home Address  
\_\_\_\_\_  
\_\_\_\_\_
9. Correspondence Address  
\_\_\_\_\_  
\_\_\_\_\_
10. Basic Pay, Grade Pay & MSP \_\_\_\_\_
11. Total Emoluments \_\_\_\_\_  
(Attach latest copy of statement of entitlement)
12. Bank Details
  - (a) Name of the beneficiary \_\_\_\_\_
  - (b) A/C No. \_\_\_\_\_ (c) IFS Code \_\_\_\_\_
  - (d) Bank Address \_\_\_\_\_
13. PAN No. \_\_\_\_\_
14. Particular of Housing Loan, if availed (Even if sanctioned in principle, the amount of loan and amount repayable every month should be indicated)
  - (a) **Govt. House Building Advance**
    - (i) Loan Amount \_\_\_\_\_
    - (ii) Amount Drawn \_\_\_\_\_
    - (iii) Rate at which being repaid/to be repaid \_\_\_\_\_
  - (b) **Whether applied for/intend to avail Govt. HBA** \_\_\_\_\_
  - (c) **Other Sources**
    - (i) Name of Institution & Address  
\_\_\_\_\_  
\_\_\_\_\_
    - (ii) Loan Amount \_\_\_\_\_
    - (iii) Rate at which being repaid/to be repaid per month \_\_\_\_\_

15. Amount available in DSOP/AFPP Funds \_\_\_\_\_

Particulars relating to Loan

16. Give the following information, if the loan is needed for

**Purchase of Plot and construction of house on it/ Construction of a new house on already purchased plot.**

**A. Details of the Plot :**

Location with Address	Rural/Urban	Is it clearly demarcated & Developed	Approximate area in Sq mtrs	(a) Cost (b) Amount actually paid	Unexpired prtion of lease if not free hold

**B. Estimate for construction and loan amount :**

Floor wise area to be constructed	Estimated cost	(a) Amount already spent (b) Amount of loan required	Max.No. of installments (EMIs) for repayment desired

17. If loan is required for purchasing an under construction or ready built house/flat directly from **AFNHB/State Govt/Builder/Society or through Resale**

Location with address	Plinth area	When constructed/ expected date of completion	Price settled/estimated cost	The Agency from whom to be purchased	Amount (a)already paid (b)to be paid	Amount of loan required	Max. No. of installments (EMIs) for repayment desired

18. Give the following information, if the loan is needed for

**Addition/alteration/modification /Enhancement for house owned by the member:-**

Location of house with address	When constructed	Construction with RCC /Cement/Brick	(a) Approx Area (b) Reason for loan	Estimate Cost	Amount of loan required	Max. No. of installments (EMIs) for repayment desired

**Note :** In case of enhancement or seeking loan under Addition/Alteration the member will be governed by the latest interest applicable in NGIF on additional amount as well as outstanding amount.

16. Maximum monthly amount as EMI which can be repaid towards liquidation of loan by the member is: Rs. \_\_\_\_\_

17. State the plan for meeting the cost of house (Savings/DSOP/Loan etc.)

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

**Declaration**

1. I solemnly declare that the information furnished by me in reply to the various items indicated above is true to the best of my knowledge and belief.
2. I have read the rules regulating the grant of housing loan for the NGIF for construction/purchase of house/flat etc. and agree to abide by the terms and conditions stipulated therein from time to time.
3. The full cost of the house/flat has not already paid by me.
4. I shall ensure that the house/flat is insured against fire, flood, lighting, earthquake and rioting till the loan and interest are outstanding as per rules of NGIF.
5. I give my consent for attachment of my DCRG/NGIF Survival Benefits for obtaining HBL from NGIF, in case the quantum of loan works out less than the amount applied and for keeping EMI within my repayment capacity.
6. I hereby certify that a fresh certificate will be rendered as and when a change in the particulars of Next-of-Kin takes place.
7. I hereby give my consent that in case I seek enhancement of loan under any clause then the latest prevailing interest rate on the additional amount as well as the outstanding amount will be levied on me.

Ship/Establishment

Date:

(Signature of the applicant)

To be completed by the CO/Head of the Department

I have scrutinized the application of the applicant and have satisfied myself of the correctness of facts etc. stated therein. My recommendations are as follows:-

The loan amount as applied for, may be granted to the officer/sailor, as his/her repaying capacity to liquidate the loan together with interest could/could not be relied upon.

Ship/Estb:

(Signature and Designation)

**For Office use in NGIF**

Date

Amount applied for :

Amount sanctioned :

Installments :

Managing Committee Approval :

Paid vide :

(On Non-Judicial stamp paper of minimum value stamp paper as available in state where purchased)

**FORM OF AGREEMENT TO BE EXECUTED AT THE TIME OF  
DRAWING LOAN BY A MEMBER FOR CONSTRUCTING  
A HOUSE/PURCHASE OF A READY-BUILT HOUSE.**

AN AGREEMENT MADE THIS ..... day of ..... Two thousand and.....hundred and..... between..... son of..... at present serving as.....(hereinafter called 'the Borrower', which expression shall unless excluded by or repugnant to the subject or context include his heirs, executors, administrators and legal representatives, of the one part and the Naval Group Insurance Fund(hereinafter called 'the NGIF' which expression shall unless excluded by or repugnant to the subject or context include his successors in office and assigns) of the other part. Whereas the BORROWER desires to \*construct house/\* purchase a ready-built house at..... described in the schedule here to agreed and Whereas the Borrower has under the provision of the Rules framed by the NGIF to regulate the grant of loan to members for building etc., of houses (hereinafter referred to as the "said rules", which expression shall, where the context so admit, include any amendment thereof or addition for the time being in force) applied to the NGIF for a loan of Rs for construction of a house/ \*purchase a ready built house as aforesaid and the NGIF has sanctioned an advance of Rs..... to the Borrower, vide NGIF letter No..... dated..... a copy of which is annexed to these presents for the purpose aforesaid on the terms and conditions set forth there in Now it is hereby agreed by and between the parties hereto as follows:

(1) In consideration of the sum of Rupees (insert amount of the first installment) to be paid by the NGIF ~after the execution of this agreement and the sum of Rupees (insert balance amount to be paid) to be paid by the NGIF to the Borrower as provided in the said rules, the Borrower hereby agrees with NGIF.

(a) to repay to the NGIF the said amount of Rupees '.....(Insert full amount sanctioned) with interest calculated in accordance with the said rules for the time being in force by (number to be filled monthly installments of Rupees from his pay commencing from the month of nineteen hundred and (or from the month following the completion of the house, whichever is earlier) and the Borrower hereby authorities the NGIF /NAVPAY to make such deduction from his monthly pay, leave salary and subsistence allowance bills.

\*(b) (i) Within three months from the date of the receipt of the aforesaid advance of Rs.....(Rupees..... ) to expend the - aforesaid amount in the purc4ase of the said ready-built house failing which the borrower shall refund forth-with of the NGIF the entire amount of loan received by him together with interest thereon unless an extension of times is granted by the NGIF.

\*(ii) to complete construction of the said house within eighteen months of strictly in accordance with the plan and specifications approved by the Government and on the basis of which the amount of loan is to be computed and sanctioned finally or within such extended period as may be laid down by the NGIF.

(2) To execute a document mortgaging (equitable mortgage) the said house/land along with the house to be built thereon to the NGIF as security for the amount loaned to the Borrower under these presents as also for the interest payable for the said amount.

( 3) \*If the house is not purchased and mortgaged ( equitable mortgage) within three months of the drawl of the advance or within further time as the NGIF may allow in this behalf/\* If the borrower fails to complete the construction of the said house as herein before agreed, or if the borrower becomes insolvent or quits the service of the Government or dies, the entire amount of advance together with interest accruing thereon shall immediately become due and payable to the NGIF.

( 4) The NGIF shall be entitled to recover the balance of the said loan with interest remaining unpaid at the time of his retirement or death preceding retirement from the whole or any specified part of the gratuity/ amounts that may become payable from NGIF or other post retirement benefits directly or through NPO.

(5) I hereby undertake that consequent to grant of loan at any point in future, if the flat is not completed/handed over to me, due to failure on part of the builder or any other reason , I would be held responsible for losses arising thereof and will not hold NGIF responsible for any issue.

(6) Any Enhancement of Loan amount as per my request in writing due to any reason and if such request is accepted by NGIF in writing, then I would abide to clear my outstanding loan along with prevailing rate of interest to NGIF.

**SCHEDULE ABOVE REFERRED TO**

In witness whereof the borrower has hereunto set his hand and Shri.....for and on behalf of the NGIF has hereunto set his hand.

Signed by the borrower .....  
(Signature of the Borrower)

In the presence of -- .....  
1st witness .....  
Address : .....  
.....  
Occupation .....  
2nd Witness .....  
Address .....  
.....

Occupation : .....  
Signed by Shri ..... and on behalf of NGIF  
In the presence of : ) .....  
1st Witness : .....  
Address - .....  
Occupation .....  
2nd Witness : .....  
Address : .....  
Occupation .....

\*Strike off whichever is not applicable

(On Plain Paper)

**Letter of Authorization to IHQ/MOD(N)/NGIF for recovery of Loan**

1. I Personal No. \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ hereby authorize NGIF/NAVPAY, in the event of my becoming non-effective in Indian Navy that for any reason, Retirement or Invalidment to pay Naval Group Insurance Fund on behalf , an amount equivalent to the Housing Loan outstanding in my loan account and as intimated by NGIF/NAVPAY out of my DSOP/AFPP Fund account, Encashment of leave DCRG/Terminal Benefits balance as and when such DSOP/AFPP Fund account or IRLA is finalized or adjust against Survival Benefits, as applicable.

2. In the event of my pre-mature retirement from Service, I will refund the outstanding HBL to NGIF directly before my pre-mature retirement.

3. I hereby certify that a fresh certificate will be rendered as and when a change in the particulars of Next-of-Kin takes place.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Rank: \_\_\_\_\_ P.No. \_\_\_\_\_

Unit : \_\_\_\_\_ Date \_\_\_\_\_

Witness 1 \_\_\_\_\_

Name : \_\_\_\_\_

Rank : \_\_\_\_\_ P.No. \_\_\_\_\_

Address : \_\_\_\_\_

Witness 1 \_\_\_\_\_

Name : \_\_\_\_\_

Rank : \_\_\_\_\_ P.No. \_\_\_\_\_

Address : \_\_\_\_\_



I have no objection to what is Stated by my \_\_\_\_\_ (relation) Sig of wife/NOK

Name \_\_\_\_\_

Relation \_\_\_\_\_

Age \_\_\_\_\_

NOK's Occupation \_\_\_\_\_

Date \_\_\_\_\_

Countersigned

Commanding Officer/Officer in-Charge

NOK  
Pass Port  
size  
photograph

Form No.: HBL/NGIF/4

**AFFIDAVIT**  
(on Plain Paper)

Affidavit of \_\_\_\_\_ wife/son/daughter of  
\_\_\_\_\_ resident of \_\_\_\_\_ aforesaid  
solemnly affirm and say as follows:

1. I/We have no objection to assigning of interest in the insurance cover and survival benefits by my wife/husband/ father \_\_\_\_\_ as a member of Naval Group Insurance Fund to Naval Group Insurance Fund, New Delhi for obtaining a loan towards the construction of the house/purchase of a ready built house at \_\_\_\_\_.

2. We fully understand and accept that in the payment of Insurance money/survival benefits from Naval Group Insurance Fund the assignee, Naval Group Insurance Fund, New Delhi will have priority over me/us.

3. My/Our date/dates of birth is/are \_\_\_\_\_ & \_\_\_\_\_ respectively  
(Strike off whichever is not applicable)

Place: \_\_\_\_\_  
Date \_\_\_\_\_

Signature (1) \_\_\_\_\_  
(2) \_\_\_\_\_

(Deponents)

I/We/Mr/Miss/Mrs \_\_\_\_\_ wife/son/daughter of \_\_\_\_\_  
\_\_\_\_\_ Indian Navy, aforesaid solemnly affirm and say that the fact mentioned in paras (1) to (3) above are correct to the best of my/our knowledge and nothing is false therein and nothing material has been concealed therefrom,

Place:  
Date

Signature (1) \_\_\_\_\_  
(2) \_\_\_\_\_  
(Deponents )

Witness 1. \_\_\_\_\_  
(Name & Address) 2. \_\_\_\_\_

Countersigned

Commanding Officer/Officer in-Charge

**Note:** In case of minor children, the Ist witness could be father as the natural and legal guardian. The second witness could be maternal/paternal grand parents or the children's mother's sister/brother as a safeguard.

**PRE-RECEIPT**

1. Received from the Secretary, Naval Group Insurance Fund Naval Headquarters, New Delhi a sum of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_ only) on account of 1/I1/I1I\* installment of House Building Loan.

2. I hereby authorize the Secretary NGIF to pay the above mentioned amount to builder/AFNHB(Scheme)/Self \_\_\_\_\_ by (date,) \_\_\_\_\_ under intimation to me.

3. I also authorize LO i/c, NPO, Mumbai to recover the loan and the interest thereon through my IPA.

Signature: \_\_\_\_\_   
 (To be signed over one Rupee Revenue Stamp)

Name : \_\_\_\_\_  
 Rank : \_\_\_\_\_  
 P.No. : \_\_\_\_\_

**(Mandatory Information of Applicant)**

**Bank Name Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Bank A/C No.:** \_\_\_\_\_  
**Bank IFS Code:** \_\_\_\_\_

Countersigned

C0/Head of Department.

\*Delete whichever is not applicable.

**Note:** Following Documents should reach this office positively at least 30 days prior to date of payment of each installment:-

**Self Construction Cases:** Pre-receipt with original bills of the previous payment made alongwith construction stage status.

**Builder Cases:** Pre-receipt with demand letter issued by the builder indicating information like stage of construction amount to be released, DD made in favour of and payable at.

**AFNHB/Housing Board:** Pre-receipt with copy of installment call letter from AFNHB/Housing Board.



(Specimen for Government Pleader's/Sub-Registrar/Tehsildar)

**CERTIFICATE**

It is certified after investigation from the records of the Sub-Registrar \_\_\_\_\_ and the relevant revenue and court records for last 13 years from \_\_\_\_\_ to \_\_\_\_\_ and from the information gathered from the sworn declaration made by \_\_\_\_\_ and \_\_\_\_\_ that the Plot No. \_\_\_\_\_ measuring \_\_\_\_\_ sq. yds. at \_\_\_\_\_ limits of \_\_\_\_\_ is the absolute property of Shri. \_\_\_\_\_ son of Shri. \_\_\_\_\_ and not a joint family property. The said property is free from encumbrances and attachments and Shri \_\_\_\_\_ has a clear and marketable title to the property.

Place: Office Seal Government Pleader/

Date: Revenue authority

**UNDERTAKING**  
**(If Unmarried)**

I \_\_\_\_\_ P.No. \_\_\_\_\_ have applied for NGIF housing loan for a purchase of a flat at \_\_\_\_\_ from \_\_\_\_\_.

I hereby certify that a fresh letter of Authorization form No.3 and Affidavit Form No. 5 will be rendered as and when a change in the particulars of next-of-kin takes place.

Additional information required:-

Whether member has any ancestral house in his name

\_\_\_\_\_

Details of Family members who will reside in newly purchased/constructed house

\_\_\_\_\_

Likely date of Marriage

\_\_\_\_\_

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank : \_\_\_\_\_

Dated: \_\_\_\_\_

P.No. : \_\_\_\_\_

Countersigned

C0/Head of Department.

**Draft of letter to be written to the CNS (NHQ/DPA) by the loanee.  
(To be Submitted with the application)**

**Obtaining housing loan from Naval Group Insurance Fund by Creating Second Charge in their favour by 'Equitable Mortgage'**

Rank, Name & Number  
Date: \_\_\_\_\_

Ship/Establishment\_\_\_\_\_

The Chief of Naval Staff (DPA)  
Naval Headquarters  
New Delhi  
Sir

I have been sanctioned Govt. HBA amounting to Rs.\_\_\_\_\_ by \_\_\_\_\_ vide NHQ Letter No. \_\_\_\_\_ dated \_\_\_\_\_ I would execute the Mortgage in favour on the President of India and deposit the deeds of title of the property and Mortgage deed with the NHQ (DPA) as per terms of the HBA Rules.

Naval Group Insurance Fund whom I have approached for an additional housing loan by creation of second charge In terms of the Govt letter No. AFIHA/03135(P) INHQ/ 9291D (N-II) dated 26 May 88 and the Rules framed by the NGIF, have consented to advance loan amounting to Rs \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

I hereby convey my consent to agree and undertake to abide by the following conditions in this regard:-

- (i) The said documents of title shall be transferred to Naval Group Insurance Fund by the Mortgage on behalf of this Mortgagor and that shall be held and retained by the said financial institution only as a second Mortgage subject and subordinate to the rights of the President of India as first Mortgagee;
- (ii) Naval Group Insurance Fund shall not at any time or for any reason part with such title deeds without written consent of the Mortgage first, had and obtained and on such conditions as may be imposed by the said Mortgagee at its discretion.
- (iii) After at any time, the said financial institution ceases to be second Mortgagee of the said premises, the said financial institution shall be obliged to return the said title deeds to the first Mortgagee only, on behalf of this Mortgagor whether or not any demand in this behalf is made by that Mortgagee.
- (iv) The said financial institution shall produce or cause to be produced the said title deeds as and when required by the first Mortgagee for any reason whatsoever regardless of whether the said proposed second Mortgaged due to be in existence or otherwise discharged on the understanding that as soon as the purpose is served the same shall be returned by the Mortgagee to the financial institution to be dispensed subject to these conditions.
- (v) Nothing in these provision shall be construed to create any financial or other obligations or liabilities in the first Mortgagee, vis-a-vis, the said financial institution or shall in any manner after, abridge or abrogate the rights of the said Mortgagee, who shall always be and continue to be the paramount Mortgage.

I now request you to please grant me permission to raise loan on said second charge in favour of NGIF and to transmit the deed of title to NGIF on my behalf under intimation to me, so as to enable them to release the loan of (Rupees \_\_\_\_\_) to me by creation of any 'Equitable Mortgage' in this manner.

Yours faithfully,

Signature

\_\_\_\_\_

Complete address: (Office) \_\_\_\_\_  
(Residence) \_\_\_\_\_

Place:

Date:

The Secretary  
 Naval Group Insurance Fund  
 Talkatora Annexe Building  
 Ground Floor, Talkatora Indoor Stadium  
 New Delhi 110 001

**Draft NO OBJECTION CERTIFICATE**  
**to be obtained from the Builder on its letterhead**

Dear Sirs,

Permission to mortgage flat No. \_\_\_\_\_ on the floor on the building proposed to be named as/ named as \_\_\_\_\_ situated at \_\_\_\_\_.

This is to confirm that we have sold flat No. \_\_\_\_\_ admeasuring \_\_\_\_\_ sq. ft. (carpet/built up area) on the \_\_\_\_\_ floor of the building proposed to be named as/ known as \_\_\_\_\_ situated at \_\_\_\_\_ under construction/ constructed by us to Mr./Mrs./Ms. \_\_\_\_\_ for a total consideration of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) under an Agreement for Sale dated \_\_\_\_\_.

We confirm that we have obtained necessary permissions/approvals/sanctions for construction of the said building from all the concerned competent authorities and the construction of the building as well as of the flat are in accordance with the approved plans. We have not made any sub divisions in the flat after the plans have been approved by the Municipal Corporation. The flat is meant for residential purposes as per the sanctioned plan.

We assure you that the said flat as well as the said building and the land appurtenant thereto are not subject to any encumbrances, charge or liability of any kind whatsoever and the entire property is free and marketable. We have a clear, legal and marketable title to the said property and every part thereof.

We are aware that the said Mr./Mrs./Ms. \_\_\_\_\_ has approached Naval Group Insurance Fund for a loan for purchasing/acquiring the said flat and that you have agreed to sanction/grant the loan to Mr./Mrs./Ms. \_\_\_\_\_ to purchase/acquire the above flat and Mr./Mrs./Ms. \_\_\_\_\_ has agreed to mortgage the said flat in your favour as security for the said loan. We hereby confirm that we have "No Objection" to Mr./Mrs./Ms. \_\_\_\_\_ mortgaging the said flat to you/ in favour of your security trustee by way of security for repayment of the said loan.

AND Notwithstanding anything to the contrary contained in the said Agreement for Sale we hereby agree to note your charge in our books in respect of the said flat and Mr./Mrs./Ms. \_\_\_\_\_ will not be permitted to cancel transfer, assign sell off or in any other

way/ manner deal with the said flat prejudicial to the interest of Naval Group Insurance Fund with the prior written consent of Naval Group Insurance Fund. We undertake that as soon as the registration formalities are completed, we would inform Naval Group Insurance Fund.

We also confirm on record that we have/ have not availed any type of loan for (Construction/Purchase of land) loan towards this project\_\_\_\_\_. If mortgage to any bank/Financial Institution then following details are as follows:-

- i) Loan Amount
- ii) Name of the bank
- iii) Bank account number
- iv) Bank IFS Code

We also undertake to inform and give prior notice to the co-operative housing society as and when formed, about the flat being so mortgaged.

Yours faithfully

For\_\_\_\_\_ (Builders)

(Signature)

Place:

Date:

The Secretary  
Naval Group Insurance Fund  
Talkatora Annexe Building  
Ground Floor, Talkatora Indoor Stadium  
New Delhi 110 001

**Draft NO OBJECTION CERTIFICATE**  
**to be obtained from the Society on its letterhead**

Dear Sirs,

Re: Flat/Plot No. \_\_\_\_\_ of Mr./Mrs./Ms. \_\_\_\_\_ in the building called of the \_\_\_\_\_ Housing Society Ltd. Situated at \_\_\_\_\_.

This is to confirm that the above society is registered under No. \_\_\_\_\_ dated \_\_\_\_\_. The Sale Deed/ Lease Deed dated \_\_\_\_\_ in respect of the land bearing Plot No. \_\_\_\_\_ has been executed in favour of the society under Registration No. \_\_\_\_\_ dated \_\_\_\_\_ and as such the society is the owner of the said plot of land and the building thereon.

The society has allotted/transferred/agreed to transfer the above flat/plot to Mr./Mrs./Ms. \_\_\_\_\_. We confirm that Mr./Mrs./Ms. \_\_\_\_\_ is a bonafide member of the society.

We undertake to submit the deed documents to Naval Group Insurance if not already done, once it is registered in favour of this allottee and received from the concerned authorities.

We hereby assure you that the said flat/plot, as well as the said building and the land appurtenant thereto are not subject to any encumbrance, charge or liability of any kind whatsoever and that the entire property is free and marketable.

We further confirm that we have a clear, legal and marketable title to the said property and every part thereof, and that all taxes and dues in respect thereof have been paid upto date.

We confirm that there are no restrictive/negative covenants in the Byelaws/Rules of the above mentioned society concerning the transfer of shares/members interest in the society and other related matters.

We, hereby confirm and agree that we have "No Objection" to Naval Group Insurance giving a loan to the said allottee/transferee/proposed transferee and his/her/their mortgaging the said flat/plot to you by way of security for the loan.

We also inform you that the share certificate/s have been issued/transferred to the said allottee/transferee.

We confirm you that we undertake to comply with the provisions of the Apartment Ownership Act and the Rules therein as applicable to the society.

We also confirm on record that we have/ have not availed any type of loan for (Construction/Purchase of land) loan towards this project\_\_\_\_\_. If mortgage to any bank/Financial Institution then following details are as follows:-

- i) Loan Amount
- ii) Name of the bank
- iii) Bank account number
- iv) Bank IFS Code

We have noted the aforesaid lien on the property. We undertake that as soon as the registration formalities are completed, we will inform Naval Group Insurance Fund.

Yours faithfully,

Authorized Signatory  
(Secretary/Chairman/President)



The Secretary  
 Naval Group Insurance Fund  
 Talkatora Annexe Building  
 Ground Floor, Talkatora Indoor Stadium  
 New Delhi 110 001

**NO OBJECTION CERTIFICATE (ADDITION & ALTERATION)**

Dear Sir,

1. As required by \_\_\_\_\_, we are furnishing the following information:-

- (a) Name of the Applicant: \_\_\_\_\_
- (b) Loan Sanctioned : Rs. \_\_\_\_\_
- (c) Loan Disbursed : Rs. \_\_\_\_\_
- (d) Tenure of the loan: \_\_\_\_\_ months
- (e) Loan outstanding as on \_\_\_\_: Rs. \_\_\_\_\_
- (f) Property Finance: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- (g) EMI : \_\_\_\_\_

2. We have the following property documents in our custody as security for the loan:-

- (a)
- (b)
- (c)
- (d)

3. \_\_\_\_\_ (Name of Financial Institution/Bank) has no objection to create 2nd charge on the property (equitable mortgage) in favour of NGIF and they undertake to pass on the title deed and other documents to the NGIF on liquidation of loan sanctioned by them without reconvening to the member, in original.

Yours faithfully