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Central Organisation ECHS
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Lines
Delhi Cantt- 110 010

B/49711-DBT/AG/ECHS

09 Nov 2018

M/s Source DOT Com Pvt Ltd
39/40, Shiv Vihar West,
Vikas Nagar, Vikaspuri,
New Delhi-110059

**EXCEPTION HANDLING MEASURES FOR AADHAR CARD DUE TO NON
CAPTURING OF BIOMETRICS OF AGE RELATED ISSUES OR MEDICAL
CONDITION OF THE INDIVIDUALS / NRI CASES**

1. Refer to this office letter No B/49779-Outsourcing/AG/ECHS dated 03 Oct 2017 (copy attached).
2. It is intimated that the following exception handling measures will be adopted for the individuals who are not able to make their Aadhar Card due to non capturing of biometrics details because of age related issues or medical condition of the individuals:-
 - (a) Provision will be made in the online application for uploading of duly filled enrolment form for Aadhaar registration.
 - (b) Uploading of screen shot of the biometrics rejection by the Aadhaar making software.
 - (c) Separate electronic register will be maintained for all cards manufactured with alternative identification documents and periodically reviewed / audited.
 - (d) In those cases where Aadhaar cannot be made, following documents can be accepted as an exception handling measures as per draft Notification under Aadhar Act:-
 - (i) ECHS Smart Card/Temporary Slip; and
 - (ii) Discharge/Service book or, Pension Payment Order (PPO) or, PAN, DPDO Certificate, Passbook with PPO Number and Pension book; and
 - (iii) (aa) If she/he has enrolled, her/his Aadhar Enrolment ID slip; or
(ab) A copy of her/his request made for Aadhar enrolment, as specified in sub-paragraph (1) of paragraph 2; or
(ac) A copy of his/her screenshot of the biometric rejection by the Aadhar making software; or

(ad) A medical certificate from a Med specialist/CMO/Service Hospital where the beneficiary is totally bedridden.

(iv) Any one of the following documents:-

(aa) Voter Identity Card issued by the Election Commission or India; or

(ab) Driving License issued by the Licensing Authority under the Motor Vehicles Act, 1988 (59 of 1988); or

(ac) Certificate of identity having photo of such individual issued by a Gazetted Officer or a Tehsildar on an official letter Head; or

(ad) Permanent Account Number (PAN) Card issued by the Income Tax Department; or

(ae) Passport; or

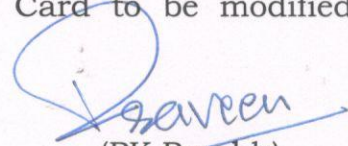
(af) Ration Card; or

(ag) Bank Passbook or Post Office passbook with photo; or

(ae) Any other document specified by the department.

3. NRI cases who are eligible ECHS members - NRI's are required to submit, 'Identity Proof' preferably passport, NRI status proof and proof of foreign address to enable them to apply for Smart Card or avail ECHS benefits. Verification of such cases will be done by respective Record offices as well as Central Org, ECHS.

4. The online application for ECHS Smart Card to be modified as per above instructions.



(PK Parekh)
Maj
Jt Dir (Stats & Automation)
for MD ECHS

Copy to:-

- IHQ of MoD (Air Force)
- IHQ of MoD (Navy)
- HQ South Comd (A/ ECHS)
- HQ East Comd (A/ ECHS)
- HQ West Comd (A/ECHS)
- HQ North Comd (A/ECHS)
- HQ Central Comd (A/ECHS)
- HQ South West Comd (A/ECHS)
- HQ SFF & HQ Coast Guard

Request disseminate to Stn HQs &
Record Office in your AOR

All Regional Centre ECHS

Internal

All Sections

- S & A Section to upload on ECHS Website.

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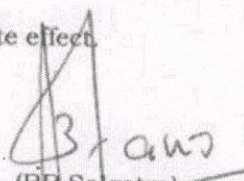
B/49779-Outsourcing/AG/ECHS

03 Oct 2017

M/s UTI-ITSL
UTI Bhawan, Plot No.3, Sector 11
CBD Belapur, Navi Mumbai
Maharashtra - 400614

ENDORISING OF AADHAAR NUMBER ON REFERRALS

1. Further to our letter No. B/49779-Outsourcing/AG/ECHS dated 20 Sep 2017.
2. Based on number of representations received from various Regional Centres, the following modifications in the referral generation process will be carried out:-
 - (a) Under exceptional situations wherein if the OIC Polyclinic is convinced that even in the absence of Aadhaar Card, a referral is required to be issued, the OIC Polyclinic will endorse his remarks justifying the issue of referral without Aadhaar Card and referral may be generated.
 - (b) However, it shall be the responsibility of the OIC Polyclinic to ensure that Aadhaar number is entered in that claim ID within next 30 days of issue of such referrals and in no circumstances next referral to such individuals will be issued without Aadhaar details.
 - (c) UTI-ITSL to ensure that a trail of such referrals is maintained and a check box is created which can be selected by the OIC Polyclinic for issue of referrals even in the absence of Aadhaar details. UTI-ITSL to display the guidelines enumerated above for OIC Polyclinic and systematically ensure that Aadhaar details are captured as per above mentioned instructions.
3. In addition, UTI-ITSL to create following exceptions in the referral generation module:-
 - (a) Nepal Domicile Gorkhas (NDG) are exempted from submitting Aadhaar details.
 - (b) Polyclinics under RC Guwahati and Polyclinics under RC Jammu (in the state of J&K) are also exempted from submitting Aadhaar details till further orders.
4. These guidelines be implemented with immediate effect.
5. This has the approval of MD, ECHS.


(BR Salgotra)
Lt Col
Jt Dir (Stats & Automation)
for Dir (Stats & Automation)

Copy to:

All Regional Centres

You are requested to disseminate these instructions to all Polyclinics in your jurisdiction.

Internal:
Ops & Coord
P&FC
C&L
Med