



GENERAL GUIDELINES AND FORMS FOR FORMER SERVICE COUNTING OF BOYS SERVICE PERIOD

- (a) **Eligibility.** Ex-sailor who have joined Navy before attaining the age of 17 years, are eligible for counting of their boy's service. Their service from the date of joining to the promotion of advancement will be counted into his qualifying service.
- (b) **Authority:** Gol letter No. PN/1405/307/CC/C(Pen/Ser) dated 13 Apr 2000.
- (c) **Document required.** The following documents are required to process the claim:
- (i) Application on white paper through Zilla Sainik Board/ Zilla Sainik Welfare Board.
 - (ii) NEFT mandate form duly signed and issued by Bank Manager.
or
A certificate issued by DPDO for pension account.
 - (iii) 1st page of Bank Passbook if the pension credited directly to Bank Account.

NEFT MANDATE FORM

Navy Service No. _____

1. **Beneficiary Details.**

- (a) Name of Concerned Person : _____
(b) Address : _____

(c) Contact No. : _____

2. **Particulars of Bank Account.**

- (a) Name as per Bank Account : _____
(b) Account No. : _____
(c) Name of the bank : _____
(d) Name of the Branch : _____
Address : _____

Telephone No. : _____
(e) IFSC Code : _____
(f) 9 Digit MICR code number : _____
(g) Type of Account : _____
(Saving/Current)
(h) Account Number : _____
(As appearing on The cheque
or passbook)

(Please attach a blank cancelled cheque or photocopy of a chequer or 1st page of Bank Passbook)

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge the responsibility expected of me as a participant under the scheme.

Date: _____ (_____)
Signature of Account Holder

Certified that the particulars furnished above are correct as per record.

Date: _____ (_____)
Signature of authorised Bank Manager
with rubber stamp