



**ENDORSEMENT OF DEPENDENT DAUGHTER/SISTER  
NAME IN RECORDS (DIVORCEE/ WIDOWED/ UNMARRIED)**



The ESM/Veernari is required to submit an application along with requisite documentary proof to Naval Pension office (NAVPEN) duly attested by concerned Zila Sainik Board (ZSB). Post Verification, ZSB is required to forward the application to NAVPEN.

**Documentary Proof to be Submitted along with Application through Concerned ZSB/RSB:**

<b><u>SER</u></b>	<b><u>NAME OF DOCUMENTS</u></b>
1	Original Divorce Decree/Deed with daughter/sister's husband issued by competent Court of Law or attested copy of Death Certificate of daughter/sister's husband, whichever is applicable.
2	Attested copy of Marriage Certificate of daughter/sister or Original Court Affidavit attested by First Class Magistrate ascertaining her date of birth, date of marriage and date of divorce/death of husband, as applicable.
3	Attested copy of Birth Certificate or X <sup>th</sup> Matriculation Certificate along with attested copy of Aadhaar card/ PAN card of daughter/sister.
4	Original Court affidavit having details of daughter's date of birth, marital status (with dates, as applicable) and sources of income, as applicable. ( <b>Sample Affidavit enclosed</b> ).
5	Attested copy of Income certificate of daughter/sister issued by competent authority.
6	Copy of Discharge Book/IN-271

<b>The Logistics Officer-in-Charge {for Staff Officer (GB)} Naval Pension Office c/o INS Tanaji Sion -Trombay Road Mankhurd Mumbai – 400 088</b>	<b>Tele: - 022 -25075620/5600 Email:- navpen-navy@nic.in</b>
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**SELF DECLARATION FOR ENDORSEMENT OF  
DEPENDENT DAUGHTER/SISTER NAME IN RECORDS**

1. I, (name of ESM) .....  
Rank: ..... Service Number: ....., was  
enrolled in the Indian Navy on (date of enrollment) ..... and discharged from  
service on (date of discharge)..... as a Pensioner/Non-Pensioner.

2. I, (Name of ESM .....  
S/o ..... residing at (address) .....  
.....  
.....

do hereby solemnly affirm and state on oath as follows: -

(a) That, my daughter/sister's name is (daughter/sister's name)  
..... and her date of birth is .....

(b) That, my daughter/sister (daughter/sister's name) .....  
was married to (her husband name) .....  
on (date of marriage) ..... but unfortunately, her husband passed away on  
(date of demise) .....

(OR)

That, my daughter/sister (daughter/sister's name) .....  
was married to (her husband name) .....  
on (date of marriage) ..... but unfortunately, she got divorced from (her  
husband name) ..... on (date of divorce) .....

(OR)

That, my daughter/sister (daughter/sister's name) .....  
is still unmarried.

(c) That, she does not have any source of income and is fully dependent on me. If she  
gets married or starts earning, I will intimate records office.

(d) That, I am providing this Affidavit for the purpose of evidence for declaration of my  
daughter/sister as she is dependent on me.

3. That, the facts stated above is true and correct to the best of my knowledge, information  
and belief. No information in this aspect has been concealed knowingly.

Date: .....

Place: .....

Signature of Deponent

**VERIFICATION**

I, the deponent above named, do hereby solemnly declare and verify that the contents of  
the above Affidavit are true to the best of my knowledge and belief and nothing has been concealed  
or suppressed there from.

Date: .....

Place: .....

Signature of Deponent  
(Magistrate/Notary)