



Tele-022-25075620
Email - navpen-navy@nic.in
Fax: 022-25075621

नौसेना निवृत्ति वेतन कार्यालय/
Naval Pension Office
द्वारा भा.नौ.पो. तानाजी / c/o INS Tanaji
सायन टोम्बे मार्ग / Sion – Trombay Road
मानखुर्द / Mankhurd
मुंबई-८८ / Mumbai – 400 088


NAVPEN/100/CIRCULAR

29 Oct 2020

NAVPEN CIRCULAR NO. 01/2020
ISSUE OF PROFORMA 'A'/CHARACTER CERTIFICATE

1. It is intimated that the details mentioned in the Discharge Book issued by the Release Centre of Naval Pension Office at the time of release of sailor from Naval Service, should suffice the requisite information sought by the employer in Proforma 'A'/Character Certificate. In view of above, this office has discontinued issuing Proforma 'A'/Character Certificate to the ex-sailors. All employers are requested not to mandate Proforma 'A'/Character Certificate from ex-sailors during the process of document verification. However, if the employer wants to verify any other information (except Proforma 'A'/Character Certificate) from Naval Records, the same could be sought directly from Naval Pension Office.
2. The ex-sailors are covered under the definition of Ex-serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.




(N Arun Singh)
Captain
Captain NAVPEN
for Logistics Officer-in-Charge